

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019

Attending :

President	Paul Kushner (PK)	√		Science Comm.	Tim Merlis (TM)	√
Vice-Pres.	Kim Strong (KS)	√		Science Comm.	Clark Richards(CR)	
Treasurer	Amir Shabbar (AM)	√		At Large	Robert Sica (RS)	√
Cor. Sec.	Alanna MacKenzie(AM)	√		At Large	Felicia Kolonjari (FK)	√
Rec. Sec.	Fred Conway(FC),	√		At Large	Nadja Steiner (NS)	√
Past Pres.	Wayne Richards (WR)	Regrets		At Large	Iain Russell (IR)	√
Exec Dir	Gordon Griffith (GG)	√		Congress 2019	Dominique Paquin (DP)	√
Dir. Pub.	Douw Steyn (DS)	√		Congress 2020	Bruce Angle (BA)	√

Attachments to Minutes

1	Action items from Council-3	5	Letter from CMOS re CMC Move 2018-12-08
2	Updated Action Items	6	CMOS Cycle of Activities – Jan-Feb
3	Draft Minutes – Centre Chairs Mtg #3	7	Executive and LAC Reports
4	Minutes ARRCU-SIG Executive and advisory committees 2018-12-6	8	CMOS Budget 2020 – Draft 2019-01-11

1.	Approval of Agenda / Adoption de l'ordre du jour. Moved (DS) , seconded (FC) unanimous
2.	Approval of Minutes/ Approbation du procès-verbal (Council-2 and Exec-4) Moved (FC), seconded (AS), approval of the minutes of Exec-4 and Council-2 meetings. Unanimous.
3.	Congress Update/ mise à jour du congrès:
3(a)	<p>Montréal (DP) – see report in Attachment 7.</p> <ul style="list-style-type: none"> • Last day for abstract submission – 18-Feb • Banquet : was a planning meeting on Jan 8. Letters to ECC, DFO and SCOR re prize presentations at Banquet in preparation • Student Activities – ideas in development. Have contacted McGill, UofT : news soon. • CMOS Booth – have a free booth for the entire event. Volunteer staff needed. • Conference volunteers – need 300. Will be information on IUGG site soon, but also doing local recruiting. • Nothing new on budget. • Urgent that CMOS requirements for meeting rooms be defined. A request is required for each room. • CMOS website needs to updated to show CMOS registration code even if user has not logged in. <p>PK :</p> <ul style="list-style-type: none"> • CMOS website show less information re. available discounts than IUGG site. Some meeting room requests have come in (ARCCU, Arctic SIG). Main meeting date July-8 (no ice breaker scheduled for that day). <p>New Action C3.1 – GG to send reminder to CMOS members re IUGG registrations and call for abstracts (GG needs working link to IUGG summary page for this).</p> <p>New Action C3.2 – GG to contact CMOS committee chairs to establish a count for needed meeting rooms and provide total count (with number attendees and any date information) to DP for booking in a generic fashion (CMOS Meeting 1 etc).</p>

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019

	<ul style="list-style-type: none"> ○ AS noted that the registration fee for IUGG may discourage attendance. DP indicated that the early bird fee (by Apr 15) is \$780 (-\$50 CMOS discount), so not too high, though subsequently \$860 then \$940 on site.
3(b)	<p>CMOS Visibility at IUGG</p> <ul style="list-style-type: none"> ● FC suggested that CMOS visibility at IUGG be adopted as a planning goal ● PK clarified that the CMOS MOU for this meeting has CMOS with a 15% funding role and CGU with a 45% funding role. But neither CGU nor CMOS set the specific scientific agenda and the symposia, which are set by the international associations under IUGG. However, IUGG features important contributions to the agenda by the host nation. In particular, in autumn 2018, IUGG offered Canadian community opportunity to convene symposia, which resulted in several additional symposia being added and led by Canadian researchers. CMOS business meetings, AGM and banquet will take place during IUGG. Science and other activities that will occur overlap significantly with CMOS/CGU scientific goals and interests in an international setting. ● Review of current and possible elements for CMOS visibility at IUGG <ul style="list-style-type: none"> ○ CMOS information desk at registration, with suitable banners. DP noted that such a desk would require volunteers, and could not be involved in actual registration ○ Conference poster has reference to CMOS ○ CMOS will have a booth for the entire event, with banner. ○ Recognition at opening ceremony – possible ○ Suitable CMOS poster shown on electronic displays, likely with ads for CGU and JPDL <p>New Action C3.3– DP to press for CMOS recognition at opening ceremony, and CMOS ad on electronic displays. This will be done collaboratively with CGU.</p>
3(c)	<p>Ottawa (BA) - report provided in attachment 7</p> <ul style="list-style-type: none"> ● Some minor actions completed ● Need to meet with departmental reps (ECCC,DFO) ● Populating Science Committee : Gord McBean, Len Barrie co-chairs ● Establishing liaison reps with departments. Have in AgCan, DMetOc, Coast Guard; targeting CSA, NRCan. ● Theme is based on 2030 Agenda for Sustainable Development : Building Resilient Communities <p>PK – liaison with CMOS Science Committee? LAC liaising with Clark Richards DS – suggest having a social scientist as a plenary speaker New Action C3.4 – all to look for CMOS associated activities to promote the 2020 theme</p>
3(d)	BA and DP left the meeting before the next item
4.	Committee Updates/ mise à jour du comité
4(a)	<p>Centre Chair Meeting #2/Réunion des présidents des Centres (Nov. 8 –see attachment 3)</p> <p>KS:</p> <ul style="list-style-type: none"> ● Touring Speaker – still some sessions to schedule ● Membership – some concern about lack of vetting and defined vetting procedure, but no consensus as to what should be done or interest in forming a vetting committee <p>Discussion:</p>

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019

- Membership
 - Creation of a “professional member” category, which would have some vetting? Leaving a “general” category which is based only on interest. Vetting would have to be annual. Would add to Consulting Meteorologist and Weathercaster categories (are vetted, but one time only). Would have to be less difficult than the proposed PMet (professional meteorologist) category which has been dropped.
 - FK suggested establishing a member’s Code of Conduct – members would agree to adhere via a check box on new or renewal form

New Action C3.4 – KS to raise concept of “Professional Member” category, with annual vetting, with Centre Chairs and Membership Committee.

New Action C3.5 – GG,PK,KS to consider idea of a member’s Code of Conduct

- Student membership fee – AS suggested a nominal student fee, as opposed to free. PK relayed a suggestion that student eligibility should be time limited, but expressed opposition to student fees, as better use could be made of students.
- 2018-19.CC3.4: KS to ask Council and CMOS Privacy Officer whether Centres can send members emails about renewals. CMOS Privacy Officer Douw Steyn indicated that use of members' personal information is a privacy issue, but advised that Centre Chairs can contact lapsed members using such information if this is a normal exercise of their function, to contact members about membership issues. Use of social or personal contacts for this purpose would be preferable, since such lapsed members may have some sensitive personal issues for withdrawing. If contact via mail or e-mail is preferred, then the path used to acquire the personal information should be stated, and the message phrased as a "friendly reminder".

It was decided that KS should report this decision to Centre Chairs, suggesting text:

"In reviewing our Centre membership list, we have discovered that you have not renewed your membership with the Canadian Meteorological Society for the coming year. We hope that this is just an oversight and that you will continue to be part of the CMOS community and our local Centre. You can renew only at <http://www.cmos.ca/>. In addition, please continue to use our website and a useful resource for our events, publications, news and announcements. Thank you for your support of CMOS"

- SPEC – some progress at rebuilding SPEC from Centre Chairs Meeting, with some names proposed for Committee and continuing search for others.

Action Item E4.4 continues – all to consider possible SPEC members and forward suggestions to KS

- CMOS Member Benefits
 - Area needs work. Existing deck under review – needs update, translation and use – e.g. with Touring Speaker presentation. Ottawa Centre has a postcard used for this purpose. In progress following Centre Chairs Action Item 2018-19.CC3.6 and CC3.7.
- Projects Maury and Atmosphere

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019

	<ul style="list-style-type: none"> ○ Centre Chairs had no strong opinion, but felt that rebuilding SPEC was a higher priority. A revitalized SPEC could consider how these projects fit within the education activities of CMOS. ○ Potential sponsors for Project Atmosphere: Pelmorex, Teachers' Union ● Questions/Suggestions from Centre Chairs <ul style="list-style-type: none"> ○ Need a LAC contact for Saskatoon Congress ○ Suggestion – a Bulletin article on R. Desjardins, recently deceased CMOS member with AgCan ○ 																				
4(c)	Science Committee – no report																				
5.	New Membership Approval/ nouvelle approbation de l'adhésion <ul style="list-style-type: none"> - Meeting supported the idea of including a list of proposed new members in Corresponding Secretary Report, for approval by vote or report acceptance. - Listed proposed new members approved by voice vote. 																				
6.	Executive Reports/Rapports de l'exécutif (provided by PK, KS, GG, AM, AS and DS) President : <ul style="list-style-type: none"> - Letter supporting concerns about CMC relocation (requested by members) was sent. (Attachment 5) Vice-President : <ul style="list-style-type: none"> - Working on bylaw changes and TOR translations - Noted creation of Toronto Science Policy Initiative by Uof T students Moved (Fred, Douw) that CMOS sponsor the Feb meeting being organize by this group on Climate Action (cost \$200) – unanimous New Action 3.6: GG, KS and AS to arrange for sponsorship support for Toronto Science Policy Initiative Feb meeting on Climate Action. Exec Director : <ul style="list-style-type: none"> – work continues on the Draft Budget (attachment 8), which currently shows a \$6K deficit. To be approved at the Council meeting before the AGM, and finally by the AGM Treasurer : <ul style="list-style-type: none"> – confirmed that audit should be at the beginning of March, with report to the Audit Committee Director of Publications – no addition to report																				
7.	Cycle of Activities / cycle d'activités (attachment 6) – annual reports coming in slowly (due Feb 1). GG sent a routine reminder in mid-Jan.																				
8	Review of Action Items / examen des éléments d'action – list tabled via agenda attachment. Updated list with minutes reflects Council-3 information.																				
9.	Upcoming Meetings/ réunions à venir – Update of tabled list. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Executive Committee</th> <th style="width: 25%;">Centre Chair Committee</th> <th style="width: 25%;">Council</th> <th style="width: 25%;">AGM</th> </tr> </thead> <tbody> <tr> <td>Thursday</td> <td>Thursday</td> <td>Thursday</td> <td>Thursday</td> </tr> <tr> <td>February 14</td> <td>March 07</td> <td>March 21</td> <td></td> </tr> <tr> <td>April 18</td> <td>June 06</td> <td>June 13</td> <td>July 18</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Executive Committee	Centre Chair Committee	Council	AGM	Thursday	Thursday	Thursday	Thursday	February 14	March 07	March 21		April 18	June 06	June 13	July 18				
Executive Committee	Centre Chair Committee	Council	AGM																		
Thursday	Thursday	Thursday	Thursday																		
February 14	March 07	March 21																			
April 18	June 06	June 13	July 18																		

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019

Attachment 1
Action Items from CMOS_Council_3
(Year is 2018-19 unless noted)

C3.1	GG	Send reminder to CMOS members re IUGG registrations and call for abstracts (GG needs working link to IUGG summary page for this).
C3.2	GG	Contact CMOS committee chairs to establish a count for needed meeting rooms and provide total count (with number attendees and any date information) to DP for booking in a generic fashion (CMOS Meeting 1 etc).
C3.3	DP	Press for CMOS recognition at IUGG opening ceremony, and CMOS ad on electronic displays
C3.4	KS	Raise concept of “Professional Member” category, with annual vetting, with Centre Chairs, as way to address concerns about vetting of new members.
C3.5	GG,PK,KS	to consider idea of a CMOS member’s Code of Conduct
C3.6	GG,KS,AS	Arrange for sponsorship support for Toronto Science Policy Initiative Feb meeting on Climate Action.
C3.7	GG	Prepare bylaw amendment motions for AGM : <ul style="list-style-type: none"> - Terms of Tertia Hughes award - Creation of Council Chairs and Membership Committee - Duties of VP (see closed Action E2.5)

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019

Attachment 2
Outstanding Action Items for CMOS_Council_3
(Year is 2018-19 unless noted)

E4.1	DP	investigate arrangements for a CMOS booth, and arrange for a room for the AGM. C3 – CMOS to have free booth for event.	Closed at C3
E4.2	AM	Propose an easier procedure for handling new memberships, to reduce work burden on Corresponding Secretary.	Progress at C3
E4.3	AM/GG	Review and update template for committee reports to include specification of Feb 1 date and identification of term of committee members. Discuss with KS before distributing. C3 – Template updated and distributed to all committee chairs asking for membership and associated terms.	Closed at C3
E4.4	Exec	Send names of potential SPEC members to KS. PK sent list of anmes to KS on Jan 12.	Closed at C3
E4.5	KS	Respond to Prizes and Awards Committee re terms of Tertia Hughes award proposing use of the list of CMOS sciences from the CMOS website. Status: Closed. Bylaw amendment required. Have agreed on this wording: <i>“The Tertia M.C. Hughes Graduate Student Prizes are awarded to graduate students who are, or were within 16 months preceding the nomination deadline, registered at a Canadian university or Canadian students registered at a foreign university for contributions of special merit in atmospheric or oceanic sciences or related environmental disciplines.”</i>	Closed at C3
E4.6	PK	Invite participation of CCCS at next ARCCU meeting (Feb 7). Invitation sent on Jan 12	Closed at C3
E4.7	AS/GG	Review draft budget for presentation at January Council meeting. C3 – draft updated. Development continues – to be approved at Council meeing before AGM and finally at AGM	Closed at C3
E4.8	GG	Confirm reception from Royal Society of refund of CMOS PAGSE contribution	Open
E4.9	GG	Arrange for addition of LAC Chair for next Congress to Council membership.	Open
C2.1	PK, Exec	Establish a 2019 schedule for all CMOS meetings normally held in connection with a Congress, and the number of	Closed with new action C3.2

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019

		rooms required at the IUGG, by the next executive meeting.	
C2.2	DP,PK, KS,GG	Review and finalized the draft outline for the 2019 CMOS Banquet created by Denis Bourque. C3: planning meeting held on Dec 8; letters to ECC, DFO, SCOR re prize awarding in preparation.	Closed at C3
C2.3	GG	Arrange for necessary changes to CMOS bylaws to create a “Centre Chairs and Membership Committee” from the two preceding committees – decision of Nov Exec Meeting	Closed at C3, combined into C3.7
C2.4	KS	Discuss future CMOS involvement in Project Maury and Project Atmosphere with the Centre Chairs’ Committee	
C1.2	GG	GG to investigate legality of an AGM by internet (e.g webex)	CLOSED
E3.3	GG	conduct a review of the three existing MOUs (RMS, AMS and CGU) will be done to ensure they are kept current and that members of each society can take advantage of the intent of the MOUs with ease. (for example, easily obtaining associate membership with the other societies.)	
E2.1	GG	GG to: <ul style="list-style-type: none"> • To provide an update on the IUGG budget to the next meeting of the Executive • To prepare an estimate of costs for Congress 2019 for executive travel and the student bursary fund, based on recent Congresses 	CLOSED
E2.4	GG,AM	GG to prepare a support paper for a CMOS Green Initiative, and to discuss with AM. <i>A proposal paper will be drafted for the next Executive Committee meeting, using the Global Reporting Initiative. 15-Nov – GG recommended to have GG and 1-2 Council members assume task.</i>	Open
E2.5	PK,KS, GG	PK to prepare and update of the VP’s duties in discussion with KS and GG. At C3, VP duties have been reviewed and revised, for approval at AGM. APPENDIX II TO BY-LAW <i>b) The Vice-President</i> <i>i) The Vice-President shall assume all of the duties of the President in the absence of the latter.</i> <i>ii) The Vice-President will normally be nominated as a candidate for President in the succeeding year.</i> <i>iii) The Vice-President will normally chair the Centre Chairs and Membership Committee.</i>	Closed at C3

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019

		<p><i>iii) As needed, the Vice-President shall assume particular responsibility for the direction of the Centres, Committees, Editorial Boards, and Special Interest Groups.</i></p> <p>c) The Treasurer <i>ADD NEW ITEM</i></p> <p><i>ix) The Treasurer will normally chair the Finance and Investment Committee.</i></p> <p>No changes are needed to the By-Law text below, but we might want to discuss whether Cycle of Activities should be modified to better align with the February 1 date for committees to nominate members. It would make sense for the VP to present these names to Council in the spring and have them approved before the AGM.</p> <p>APPENDIX III TO BY-LAW: COMMITTEES AND EDITORIAL BOARDS.</p> <p>a) Terms of Reference <i>ii) Each Committee and Editorial Board is to review its Terms of Reference yearly and to inform the Vice-President by February 1 of any changes proposed.</i></p> <p>b) Reports on Activities <i>i) Each Committee and Editorial Board is to forward by February 1 to the Vice-President a report on its activities during the preceding year.</i> <i>ii) The yearly report is to include a forecast of activities during the next calendar year and a list of members together with dates (years) of beginning and end of their terms of office.</i></p> <p>c) Memberships <i>i) Committees and Editorial Boards are to inform the Vice-President by February 1 of the new members/chairpersons they nominate as replacements of outgoing members/chairpersons (periods of appointment start and end on July 1).</i></p>	
E2.8	GG	GG to prepare a SOW for a contract with Sarah on CMOS Communications with regard to the upcoming IUGG and ongoing CMOS issues. – <i>In Progress</i>	Open
2016-17.AG1	Finance And Invest. Comm.	The Finance and Investment Committee to prepare an impact and value analysis of waiving the student membership fees indefinitely and to report findings by the next AGM. <i>As the impact and value analysis couldn't be completed after only one year of waiving the student membership fees, Council has approved providing free membership to students for 2018 and 2019. The impact and value analysis will be completed in 2019. – to VP KS, Open Discussed at C3.</i>	
2017-18.E6.1	GG	Arrange for a meeting room for the Atmosphere Related Research in Canadian Universities (ARRCU) Special	Closed with C3.2

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019

		Interest Group (SIG) in Montreal during the IUGG Congress.	
2017-18.C3.1	GG	Write detailed procedures on the dissolving (merging) of Centres and post them on the CMOS website. GG-Open.	
2017-18.C1.6	GG	Look at options for the Executive and Council members to share documents. Closed – shared drive implemented with C3	Closed.
2017-18.C5.6	GG,AS PK	Look at the possibility of financially supporting the SIGs in the next budget cycle (2019) if funds are requested by the SIGs. 2 SIGs (ARCCU and Arctic have made request – now in budget process	Closed at C3
2017-18.AG1	Awards & Prizes	The Awards and Prizes Committee to review the description of the Tertia MC Hughes Memorial Graduate Student Prizes to identify the eligible fields of study	Closed with E4.5
2017-18.AG2	WR	Executive to look at the option of creating a new type of registration for retirees. 15-Nov – PK to WR to consider	Open
2017-18.AG3	GG	Sarah Knight to follow up on writing an article of membership benefits for consultants.	
2017-18.AG4	GG	Executive to follow up with Bob Jones for further work on Weathercaster fee structure. 15-Nov PK>GG for consideration.	

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019
Attachment 3

CMOS Centre Chairs 2018-19: Meeting No. 3
Les présidents de centres locaux de la SCMO 2018-2019: rencontre # 3
12:00 EST, Thursday, January 10 / 12:00 HNE, jeudi 10 janvier
(09:00 Victoria, 10:00 Edmonton, 13:00 Halifax)

Dial-in: 1-877-413-4782 Conference ID: 792-7241#

Draft Meeting Minutes

Attending: Jim Abraham, Dawn Conway, David Fissel for Geoff Strong, Gordon Griffith, David Huard, Peter Jackson, Louis Lefavre, Patrick McCarthy, Paul Myers, Amir Shabbar, Kim Strong

Regrets: Ron Hopkinson, Alanna Mackenzie, Geoff Strong

Absent: Fraser Davidson, Ken Kwok, Louis-Philippe Nadeau, William Ward

Agenda

1. Attendance
2. Approval of Agenda
3. Approval of Minutes of Meeting #2 (8 November 2018)
4. Actions Arising from Last Meeting
5. Roundtable of any Centre Events and Issues of Interest
6. CMOS Speaker Tour Update
7. Membership Update
8. New Centre Chairs and Membership Committee
9. School and Public Education Committee (SPEC)
10. Projects Atmosphere and Maury
11. Annual Report to CMOS
12. Any Other Business
13. Date for Next Meeting
14. Adjournment

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019
Attachment 3

Minutes

1. Attendance – quick roll call

Vancouver Island	David Fissel (DF) for Geoff Strong
BC Lower Mainland	Ken Kwok
BC Interior & Yukon	Peter Jackson (PJ)
Alberta	Paul Myers (PMyers)
Saskatchewan	Ron Hopkinson
Winnipeg	Patrick McCarthy (PMcCarthy)
Toronto	Amir Shabbar (AS)
Ottawa	Dawn Conway (DC)
Montréal	Louis Lefaivre (LL)
Quebec	David Huard (DH)
Rimouski	Louis-Philippe Nadeau
New Brunswick	William Ward
Halifax	Jim Abraham (JA)
Newfoundland & Labrador	Fraser Davidson
Vice-President	Kim Strong (KS)
Executive Director	Gordon Griffiths (GG)
Corresponding Secretary	Alanna Mackenzie

2. Approval of Agenda

Moved: DF. Seconded: DC. Approved.

3. Approval of Minutes of Meeting #2 (8 November 2018)

See Attachment #2

Moved: DC. Seconded: JA.

Approved with one change to Item 9 (Ottawa does have an Education Representative).

4. Actions Arising from Last Meeting

- **2018-19.CC1.1:** RH to report on who will represent the 2022 Saskatoon Congress at Council.
Status: Open.
- **2018-19.CC2.1:** KS to discuss the wording of the March for Science resolution with Les Welsh to generate a revised version for Council to consider at its November 15 meeting. ***Status: Closed. A revised version was prepared, presented to Council, and approved. See Attachment #3. Centres are welcome to support involvement in local marches.***
- **2018-19.CC2.2:** GG to check the recipient list for updated membership lists and resend to Centres.
Status: Closed. Centre Chairs have received letters providing information about members. If more information about members is desired, Chairs should contact GG.
- **2018-19.CC2.3:** All Centre Chairs to send the CMOS Secretariat (exec-dir@cmos.ca and accounts@cmos.ca) any changes in their Centre Executive. ***Status: Closed. Centre Chairs should***

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019
Attachment 3

include a list of their Executive in their upcoming annual reports, and keep the Secretariat up-to-date on any subsequent changes.

- **2018-19.CC2.4:** BGoodison to ask for an editable version of the recruitment postcard and send to GG for circulation to the Centre Chairs. *Status: Ongoing. The postcard can be edited in PDF by those having Adobe software (the Secretariat does). DC to follow up on whether a more easily editable original version is available.*
- **2018-19.CC2.5:** KS to raise the issue of CMOS engagement with the Canadian Center for Climate Services (CCCS) at the November 15 Council meeting. *Status: Closed. Raised at December 13 Executive meeting, resulting in action item for Paul Kushner to invite CCCS to take part in next ARCCU SIG meeting on February 7.*
- **2018-19.CC2.6:** KS to let Alanna know that Centres would like to get dates pinned down for CMOS Tour Speaker. Centres should also follow up directly with Alanna (corsec@cmos.ca). *Status: Closed.*
- **2018-19.CC2.7:** KS to provide a revised version of the CMOS Membership Committee proposal for consideration at the November 15 Council Meeting. *Status: Closed. The proposal to cobmine the current Committee of Centre Chairs and the Membership Committee to create a new “Centre Chairs and Membership Committee” was revised as discussed at the last Centre Chairs meeting, presented to Council, and approved. Follow-up action item (C2.3) for Gordon to arrange for necessary changes to CMOS by-laws. Agenda item below.*
- **2018-19.CC2.8:** GG to circulate CMOS information leaflet. *Status: Closed. See Attachment #4.*
- **2018-19.CC2.9:** KS to ask the Centre Chairs to nominate members to serve on the School and Public Education Committee, and to then follow up with Joan Klaassen. *Status: In progress. No nominations were received. Agenda item below.*
- **2018-19.CC2.10:** GG to set up a doodle poll for the timing of the January 10 and March 7 meetings. *Status: Open for March 7 meeting.*

5. Roundtable of any Centre Events and Issues of Interest

Vancouver Island (DF): Centre has been active. CMOS tour speaker (Roberta Hamme) on December 4 at UVic. Francis Zwiers speaking at January 24 AGM. CNC/SCOR tour speaker (Anna Metaxas, Dalhousie) coming on February 4. Coordinating April March for Science with E4D. Supporting Vancouver Island science fair with four prizes. Providing travel bursary for attendance at the IUGG/CMOS Congress. Planning continues for the 2021 Congress: David Fissel is the LAC Chair, Ken Denman is the Scientific Program Committee Chair, recruiting members for both committees, conference centre is booked, budget drafted.

BC Interior & Yukon (PJ): CMOS tour speaker on November 9 (Roberta Hamme), attended by ~60 people. Organizing climate science seminar series for this semester in collaboration with UNBC. Sponsoring a \$250 prize for best meteorology/oceanography project in BC central interior regional science exhibition (grades 4-12).

Alberta (PMyers): Held one fall seminar. Several seminars planned for the winter including CMOS and CNC/SCOR tour speakers. Trying to find a new Centre Chair, as Paul has had this role for many years.

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019
Attachment 3

Winnipeg (PMcCarthy): Held Executive meeting in November. December meeting rescheduled for February. Their Activities Coordinator is back so anticipate increase in Centre activities, e.g., want to increase their social media presence. CMOS tour speaker coming in April. Wrapping up Centre annual report.

Toronto (AS): Joan Klassen and Rob Kuhn have given several talks on climate and weather in local schools. Involved in science fairs for several school boards. Jesse Velay-Vitow, UofT PhD student, gave talk on November 13. AGM and talk by Paul Kushner scheduled for January 15 at ECCC Downsview. CMOS tour speaker booked for April 13 at UofT – need abstract.

Ottawa (DC): LAC for 2020 Congress is very active, chaired by Bruce Angle. Gordon McBean is chairing the Scientific Organizing Committee. Continuing with monthly luncheon meetings with speakers. Still trying to find a date for the CMOS tour speaker. Supporting science fairs in Ottawa and Gatineau. Noted that Ray Desjardins, a long-time member of CMOS and the Ottawa Centre, was named as a Member of the Order of Canada for “*For his research in agrometeorology and for his innovative devices to quantify greenhouse gases.*” KS noted that this would be a good topic for the CMOS Bulletin. **2018-19.CC3.1:** DC to contact Sarah Knight (bulletin@cmos.ca) about a CMOS Bulletin article about Ray Desjardins and his Order of Canada.

Montréal (LL): The Montréal Centre is very busy with planning for the IUGG/CMOS Congress, including finances, volunteers, banquet, room bookings, etc., with Dominique Paquin serving as CMOS Liaison. CMOS tour speaker booked for April 9. Adjudicating the Peter Zwack Award, given to an MSc student at UQAM or McGill in conjunction with the visit of the CMOS tour speaker. Looking for a new Centre Chair.

Quebec (DH): No report.

Halifax (JA): CNC/SCOR speaker gave a talk at the Bedford Institute for Oceanography. AGM will be held on February 10 in conjunction with a talk by Jamie Sangster (CEO of Leeway Marine) and tour of Dartmouth facility. Hope to elect a new Executive at the AGM and would like to have a new Centre Chair. CMOS tour speaker planned for March.

There was a question about how widely Centres advertise their events. Most advertise widely, including to government, university, and industry, as relevant, and some collaborate with universities in holding seminars. These events are seen as opportunities to recruit new members.

6. CMOS Speaker Tour Update

Most dates seem to be in place, but still a few to be scheduled. If Centres have any questions about the tour, contact Alanna (corsec@cmos.ca).

7. Membership Update

Membership numbers:

KS reported on membership numbers from Denis Bourque. As of January 1, 2019, there are 809 “Active” Members in CMOS, counting anyone whose membership may have terminated Dec 31 and has not renewed and anyone whose membership has been renewed. As of January 2, 387 (48%) had renewed their membership for 2019.

Regular: 404

Retired Associate: 2

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019
Attachment 3

Student: 185	Associate CGU: 5
Retired: 163	Associate AMS: 20
Life: 3	Associate RMeTS: 1
Corporate: 24	Sustaining: 1
Associate: 0	

Approval of new members:

KS introduced this topic. Current procedure has Executive formally approving monthly lists of new members circulated by the Corresponding Secretary. But no “due diligence” applied.

No clear basis for refusing membership. Expecting more international applications arising owing to increased visibility via IUGG. Membership is generally open to anyone interested in the field.

Applications form and instructions are at

https://cmos.in1touch.org/client/roster/clientRosterView.html?clientRosterId=198&language=en_CA.

The By-Laws (Section 2i) state:

“i) Applications for membership are submitted to the Executive Committee or Council for approval. Both have the power to reject applications or remove members for cause, after giving the member to be removed an opportunity to express his or her views.”

Assigned an action item at last Executive meeting

E4.2	AM	Propose an easier procedure for handling new memberships, to reduce work burden on Corresponding Secretary.
-------------	----	---

Paul Kushner asked that KS raise this issue with the Centre Chairs, and suggested that CMOS could ask people to provide more information in the application form, and that a subcommittee of the Centre Chairs and Membership Committee start reviewing the applications and flagging any issues.

Discussion:

- CMOS should encourage new members but should have some information about applicants, such as their affiliation, why they want to join. There is minimal information requested in the application form (see <http://cmos.in1touch.org/uploaded/web/pdf/Applicationform.pdf>).
- Some concern about the possibility of fraudulent applications and that we don’t know anything about international applicants.
- One suggestion that CMOS require that new members be sponsored by a current member, as some other scientific societies do. Could be similar to the way that CMOS requires a supervisor to support a student application. Could be difficult for international members to find sponsors.
- Other societies, like AGU, ask applicants to provide some basic information about their expertise, discipline, etc.
- AMS has different membership categories, requiring demonstration of expertise and agreeing to follow the code of conduct. This provides accountability and provides a way to remove people who violate the code.
- Such changes might require changes to the By-Laws, as well as to the back-end of the CMOS website.
- A contentious point would be the basis for removing a member from CMOS. The By-Laws (see above) simply state that this can be done “for cause”. Some felt that this could get very complicated and may not be worth pursuing.

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019
Attachment 3

- In summary, a mix of views was expressed. Agreed that new memberships should be encouraged and that a vetting process could be useful. Several suggestions made as above, but no strong consensus on how to proceed. No enthusiasm for setting up a subcommittee.

2018-19.CC3.2: KS to report on discussion regarding approval of new members at January 17 CMOS Council meeting.

Membership lists:

Request made that when Qing provide Centre membership lists, she also include a list of Centre members who did not renew. This will make it easier for Centres to keep their own membership and email distribution lists up-to-date. It would also enable Centres to contact lapsed members and encourage them to renew. This led to a discussion of whether there are any privacy issues associated with Centres contacting members for this purpose. GG said that when emails go out from the Secretariat, a few members ask to be removed from the list, so Centres need to respect such requests. Centres do send emails to their own members advertising events, etc., so should be allowed to send emails about membership. KS asked to confirm with this Council and CMOS Privacy Officer (Douw Steyn).

2018-19.CC3.3: KS to ask Qing to include a list of Centre members who did not renew when she provides membership lists to Centre Chairs.

2018-19.CC3.4: KS to ask Council and CMOS Privacy Officer whether Centres can send members emails about renewals.

8. New Centre Chairs and Membership Committee
- See Attachments #5 (Terms of Reference) and #6 (Slide deck)

Terms of Reference:

Reviewed the terms of reference and mandate for the new Centre Chairs and Membership Committee, which was approved by CMOS Council at November 15, 2018 meeting.

Agreed that the Chair may appoint other Council members and Centre membership coordinators. One Council member (Felicia Kolonjari) has expressed interest and the Toronto Centre want to include their Centre Membership Coordinator (Ron Bianchi). Other Centres who have an active Membership Coordinator may suggest that they join.

2018-19.CC3.5: KS to invite Felicia Kolonjari and Ron Bianchi to join the Centre Chairs and Membership Committee.

CMOS slide deck:

Slides provided by Bob Jones were distributed and discussed. The slides date back to the Executive ca 2016, and a few years earlier, when it was suggested that such a slide show could be looped before Centre Meetings and maybe in some congress rooms before the talks began. Bob assisted making the slides from some photo contest winners and the text was approved by the Executive. It was sent to the Montreal Centre for translation but not done. Parts of the text are out-of-date. Bob has also suggested that the slides need an updated value statement or some significant statements with possible illustrations on benefits of CMOS membership.

Agreed that an updated version of these slides would be useful for advertising and recruitment, consistent with discussion at the November 8 Centre Chairs meeting – from the Minutes:

“Recruitment. Agreed that the Centres should be involved in this. The Centres would like to have some promotional materials centrally available to use for this purpose, so that effort is not being duplicated at each Centre.” GG noted that the updated slides could include material from the CMOS Strategic Plan

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019
Attachment 3

and objectives (see <https://cmos.in1touch.org/uploaded/web/website/by-laws/CMOS%20-%20Strategic%20Plan%202018%20-%202020%20-%20Final.pdf>).

2018-19.CC3.6: KS, DC, GG, and Bob Jones (will invite him to participate) to update the CMOS slide deck, get it translated into French, make it available to Centres, and encourage its use at CMOS and Centre events.

2018-19.CC3.7: GG to update the CMOS information leaflet (was *Attachment #4*), which is dated April 2017, e.g., membership fees.

9. School and Public Education Committee (SPEC)
- See Attachment #7 (SPEC Terms of Reference)

KS reviewed current status. Discussed SPEC at November 8 Centre Chairs meeting, resulting in action item CC2.9 asking for nominations. On November 9, KS talked to Joan Klassen about serving as SPEC Chair. She wants to see how much interest there is – no committee without members, then we will talk again. No nominations were received from the Centres, but KS and PK have identified some potential candidates; none have been approached yet. SPEC is an important committee for CMOS and should be revitalized.

Discussion:

- Agreed that the SPEC terms of reference are unrealistic and daunting for any prospective new members.
- Discussed whether the ToR should be simplified before recruiting. Preferred plan is that a first task of the renewed SPEC would be to revise the ToR to make them more realistic and more relevant to the Centres.
- The Ottawa Centre has someone interested, JA has approached a candidate in Halifax, and DF said he would raise it at the Victoria AGM. Other Centres encouraged to identify members for SPEC.
- If each Centre could appoint an Educational Representative, the backbone of SPEC could be these members.
- Action Item **2018-19.CC2.9** is ongoing.

10. Projects Atmosphere and Maury
- See Attachment #8 (Overview from Denis Bourque)

KS provided background, arising from action item C2.4 (KS, Discuss future CMOS involvement in Project Maury and Project Atmosphere with the Centre Chairs' Committee).

Discussion:

- No strong opinions.
- One Centre Chair wondered about the value, given the cost and the small number of teachers who participate in the projects. CMOS education priority should be to get SPEC up and running and engaging with teachers. SPEC could then decide whether CMOS should continue to support the projects in the context of other educational activities.
- Another Centre Chair thought that reaching 200 teachers through the outreach by the teachers who participate in the projects is good value.
- CNC/SCOR will continue to co-sponsor Project Maury.
- Project Atmosphere needs a new co-sponsor. Could teachers' unions co-sponsor?
- DC suggested that teachers who participated in the projects could be invited to speak at the nearest Centres.

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019
Attachment 3

11. Annual Report to CMOS
- See Attachment #9 (last year's report)

The Centre Chairs annual report is due February 1. We have been asked to include term of membership for each committee member. No suggestions for input. KS will circulate a draft later this month.
2018-19.CC3.8: KS to write and circulate the Centre Chairs annual report, including the term of membership for each Chair/member.

12. Any Other Business

None arising.

13. Date for Next Meeting

Executive Committee	Centre Chair Committee	Council
Thursday	Thursday	Thursday
July 19	---	---
August 16	September 13	September 20
October 18	November 08	November 15
December 13	January 10	January 17
February 14	March 07	March 21
April 18	June 06	June 13

14. Adjournment

The meeting adjourned at 2:00 PM EST.

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019
Attachment 3

Summary of Action Items (New and Outstanding)

2018-19.CC1.1: RH to report on who will represent the 2022 Saskatoon Congress at Council. *Status: Open.*

2018-19.CC2.4: BGoodison to ask for an editable version of the recruitment postcard and send to GG for circulation to the Centre Chairs. *Status: Ongoing. The postcard can be edited in PDF by those having Adobe software (the Secretariat does). DC to follow up on whether a more easily editable original version is available.*

2018-19.CC2.9: KS to ask the Centre Chairs to nominate members to serve on the School and Public Education Committee, and to then follow up with Joan Klaassen. *Status: In progress.*

2018-19.CC2.10: GG to set up a doodle poll for the timing of the January 10 and March 7 meetings. *Status: Open for March 7 meeting.*

2018-19.CC3.1: DC to contact Sarah Knight (bulletin@cmos.ca) about a CMOS Bulletin article about Ray Desjardins and his Order of Canada.

2018-19.CC3.2: KS to report on discussion regarding approval of new members at January 17 CMOS Council meeting.

2018-19.CC3.3: KS to ask Qing to include a list of Centre members who did not renew when she provides membership lists to Centre Chairs.

2018-19.CC3.4: KS to ask Council and CMOS Privacy Officer whether Centres can send members emails about renewals.

2018-19.CC3.5: KS to invite Felicia Kolonjari and Ron Bianchi to join the Centre Chairs and Membership Committee.

2018-19.CC3.6: KS, DC, GG, and Bob Jones (will invite him to participate) to update the CMOS slide deck, get it translated into French, make it available to Centres, and encourage its use at CMOS and Centre events.

2018-19.CC3.7: GG to update the CMOS information leaflet (was *Attachment #4*), which is dated April 2017, e.g., membership fees.

2018-19.CC3.8: KS to write and circulate the Centre Chairs annual report, with Chairs to add information about their term of membership.

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019
Attachment 4

MEETING OF THE ARRCU SIG EXECUTIVE AND ADVISORY COMMITTEES

Date: December 9, 2018 (videoconference)

PARTICIPANTS:

Paul Kushner (chair), Adam Monahan (vice-president) Pierre Gauthier (secretary-treasurer), Randall Martin, Paul Myers, Sylvie Roy, Rebecca Saari, Rawni Sharp, Kim Strong, Roland Stull, Peter Taylor

REGRETS:

Hind Al-Abadleh, John Gyakum

1. ADOPTION OF AGENDA

2. REVIEW OF ACTIONS

ARRCU1.4: ARRCU-SIG will consult the CMOS scientific committee on the review of the research classification for clarification from NSERC about what is required from us, and return an answer to them once the timeline of a decision required is known.
--

Regarding the NSERC classification, Paul Kushner was consulted and gave some comments. No broad consultation has been initiated by NSERC. Sylvie Roy pointed out that there has been no real progress but there may be a second consultation in the spring.

ACTION 2.1. PG and PK: Contact the members of the advisory committee to know their preferences for the length of their term and then establish who will stay for one, two and three years.
--

Based on your preferences, the executive proposes the lengths of service for the advisory committee as indicated in the table below.

The date of the term starts approximately in June at the annual CMOS Congress. Staggering the terms is to renew gradually the membership of the advisory and executive committees. The terms of three members (Gyakum, Strong, Saari) will then end in June 2019. Each can ask to renew, or propose someone to replace him or her. This will also be discussed at the next ARRCU open meeting to invite people to express their interest in being part of the advisory group. An announcement in the CMOS Bulletin could also be made.

The current executive will serve for three years (until CMOS Congress 2021). One position will then be open in 2021, another in 2022 and the third one in 2023. This will be discussed in 2020.

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019
Attachment 4

Advisory Committee		Length of term	
Members	Email	Preference	Length
Hind Al-Abadleh	halabadleh@wlu.ca	3 years	3 years
John Gyakum	john.gyakum@mcgill.ca	no reply	1 year
Kimberly Strong	strong@atmosp.physics.utoronto.ca	1 year	1 year
Randall Martin	randall.martin@dal.ca	None	3 years
Paul Myers	pmyers@ualberta.ca	None	3 years
Peter Taylor	pat@yorku.ca	1 or 2 years	2 years
Rebecca Saari	rebecca.saari@uwaterloo.ca	2 years (01.2020)	1 year
Roland Stull	rstull@eos.ubc.ca	None	2 years

THIS ACTION IS CLOSED.

3. EVALUATION OF CFCAS

ARRCU had an action to find out if there has been an evaluation of CFCAS: this would be useful to prepare for an eventual funding program.

ACTION 3.1 For the executive to seek a report on the evaluation of the CFCAS program.

After our meeting, Gordon McBean and Dawn Conway were contacted by Kim Strong and indeed such a report existed and was sent to us by Gordon McBean. This will be discussed at our next meeting.

THIS ACTION IS CLOSED.

4. CMOS POSITION ON THE IPCC SPECIAL REPORT

An item that arose not tied to a specific ARRCU action was to discuss a CMOS position statement on the IPCC Special Report on global warming of 1.5°C. This statement was drafted by CMOS Scientific Committee and adopted by CMOS Council. It is now posted at the CMOS website (https://cmos.in1touch.org/site/ps_pos_statements?a=8).

5. BUDGET AND UPCOMING MEETINGS

From previous budgets for SIGs, a budget of \$2500 from CMOS seems reasonable. The proposed budget would be

- \$1000: communications/admin/website help
- \$500: hosting costs
- \$1000: travel cost for a guest speaker at one of our events.

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019
Attachment 4

The basic activity plan for the year would be a year of regularly scheduled meetings and one or two focus workshops, with the first workshop being at IUGG and the second perhaps being held online.

Plans that are more ambitious could take place in 2019-2020. For example, an Open Science type meeting could be organized around the priority areas in the White Paper, specific Big Idea topics, or focus on major facilities like PEARL. A workshop at IUGG could feature science and policy related talks. Another idea could be to organize a meeting focused on Earth Observations seek in collaboration with UCAR for a meeting in fall 2019.

The CMOS congress will be held in Ottawa in 2020 and it could be ideal to hold an ARRCU meeting on this occasion to have an open science meeting on Canadian research. Ottawa in which ARRCU research activities are highlighted to illustrate the impact and potential of the community. Inviting prominent representatives from the major funding agencies to speak about their vision would increase their participation, and promote connections across ARRCU.

6. ARRCU-E WHITE PAPER ON EDUCATION

Paul Myers presented the status of the white paper on education. A first draft should be completed in January 2019 and will circulate for comments. It is important to have this document available quickly for a broad discussion while working on a position document for later.

Few new students are registering in programs in atmospheric science and this has brought several universities to reconsider maintaining them. A townhall meeting was held in Halifax last June and the participants expressed ideas on some avenues to be explored. This white paper will summarize the problem and ideas to promote interest in atmospheric, oceanographic and physical environmental programs.

Amongst new ideas, online courses were thought at first as a good idea to have courses developed jointly by many. However, online courses being available outside Canada, students may be drawn to those instead which could just make things worse for our own programs. Exchange of education material could be considered though. Open courses manage to get substantial audiences and several universities have such courses that raise their numbers of course-student.

7. ARRCU-I WHITE PAPER ON COLLABORATION WITH INDUSTRY

Peter Taylor is leading this effort and we need to finish this paper. One important issue is the support of research in collaboration with industry for the development of applications.

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019
Attachment 4

NSERC has developed revised terms for its partnerships programs, which will replace the *Strategic Partnership Project and Network* programs. The description page can be found here:

http://www.nserc-crsng.gc.ca/NSERC-CRSNG/RPR-RPR/framework-documentcadre_eng.asp

and the new framework of the *NSERC Research Partnerships program* can be found here:

http://www.nserc-crsng.gc.ca/doc/RPR/Framework-Cadre_EN.pdf

This is an important development for CMOS and ARRCU to comment on and hopefully contribute to. Note that NSERC took some feedback from individual researchers and universities on an initial draft of this, including a letter co-signed by the CMOS President, to produce this latest version.

The new program broadens the range of partner organizations but with new requirements one of which being that in-kind contributions are not allowed anymore. The NSERC program will contribute for 50% of projects in collaboration with large industries, 66% for small and medium size industries. Government organizations and non-profit organizations can now be partners but there is a limit on the number of such grants. Some issues are still being discussed. This program may overlap with government's programs and it has always been a problem with the CRD to fund a collaboration with the government as this could lead to funds flowing from NSERC back to the government.

Peter Taylor also pointed out that the private sector offers few opportunities for research. Consulting NSERC's database, he found that in 2017-2018, there were only 4 projects funded by the CRD program. More opportunities would exist for collaboration with governments, federal, provincial or municipal.

ARRCU could work with the CMOS scientific committee to draft a comment on this document for submission before the deadline of January 2, 2019, and hope that they would be willing to incorporate input from ARRCU on this.

8. NEXT MEETING

The plan for the ARRCU Workshop to be held at IUGG will be discussed at our next open meeting. We will contact CSA to have an update on their consultation regarding their future plans that could involve universities. Ellen Gute will also present the University of Toronto Science policy.

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019
Attachment 6



Canadian Meteorological and Oceanographic Society
Société canadienne de météorologie et d'océanographie

CMOS, P.O. Box 3211, Station D, Ottawa ON, Canada K1P 6H7
SCMO, C.P. 3211, Succursale D, Ottawa ON, Canada K1P 6H7
Tel: (613) 990-0300 CMOS@CMOS.ca / SCMO@SCMO.ca
Homepage: www.CMOS.ca Page d'accueil: www.SCMO.ca

January 12, 2019

To Whom It May Concern:

Subject: Relocation of the Canadian Meteorological Centre

We are writing to you today on behalf of the Canadian Meteorological and Oceanographic Society (CMOS), which is the national society dedicated to advancing atmospheric and oceanic sciences and related environmental disciplines in Canada. We represent research and industry professionals in these fields, and part of our mandate is to advocate for the advancement of Canada's capacity in our areas of interest. It is in this context that we are writing today with concern about the proposed move of the Canadian Meteorological Center (CMC) from its present location at 2121 route Transcanadienne in Dorval to the Pierre Elliott Trudeau (PET) Airport.

We understand that timely relocation of the CMC away from its current site is necessary. At the same time, we urge the Government of Canada to consider this as opening an opportunity for bringing the CMC to a more central location in Montréal instead of to PET Airport.

The CMC is one of Canada's premier research centres in atmosphere/ocean science, responsible for driving fundamental scientific advances in environmental prediction, and for transforming this fundamental research into useful products such as short- and long-term weather, marine, and flood forecasts. The CMC is a unique work environment where research and development people work hand in hand with operations and informatics. This permits efficient technology transfer to take place that can be used by all prediction Centres across Canada. One of these prediction Centres is located in downtown Montreal at Place Bonaventure, and a move of CMC closer in would greatly benefit both offices. The large group of CMC scientists collaborate extensively with colleagues throughout Montréal's academic community (primarily UQÀM and McGill U., but also Concordia U., U. de Montréal, and École de Technologie Supérieure); with Ouranos, a consortium on impact of climate changes of which ECCC is a member; and with industry and NGOs. Such interactions have been critical for the success of CMC and for its ability to recruit and retain highly qualified personnel to work on cutting edge projects. Beyond this, the CMC is a national resource, and its continuing success is in the interest of atmospheric and oceanic research across Canada.

While CMC staff have done their best to foster a great research environment, it must be admitted that the current location on route Transcanadienne has not been ideal for the important collaborative, interdisciplinary work that has taken place there. We believe that such external collaborations would be greatly enhanced if CMC were to move to a central location in Montréal. The current proposal to move the CMC to the PET Airport, in our view will not improve the interactions between CMC and external collaborators and partners. Thus, the current proposed move represents a lost opportunity for more engagement of Government of Canada scientists with academic and industry partners, and for a vibrant atmosphere that would be attractive to students and international workers in these areas.

We strongly urge the Government of Canada to reconsider this case and explore options for a move of CMC to a central location in Montreal.

Sincerely,

Prof. Paul Kushner, Ph.D., CMOS President

Mr. Louis Lefavre, Chair of Montréal CMOS Centre

Prof. Kimberly Strong, Ph.D., CMOS Vice-President

Dr. David Huard, Chair of Québec City CMOS Centre

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019
Attachment 6
CMOS Cycle of Activities – Jan-Feb

JANUARY

1. **First week:** deadline for the February issue of *CMOS Bulletin SCMO*
2. **Corresponding Secretary:**
 - reminds Centres that they have until February 15 to request matching funds for Science Fair support or prizes
 - reports on status of reports from Committees, Centres, Chapters, etc. for Annual Review at the Council meeting
3. **Executive Director:**
 - prepares notices for CMOS Scholarships for distribution with the February CMOS Bulletin SCMO (or by mass email to members)
 - reports on the status of nominations for prizes and awards at the Council meeting and requests additional action by the President, if required
4. **Vice-President:**
 - At the Council meeting, reminds Centre and Committee Chairs of the importance of reporting for the Annual Review. If they don't submit the report on time they do not get the centre subvention from the central office in September.
5. **January Centre Chair Meeting:** Approximately 1 week before Council Meeting
6. **January Council Meeting**
 - Receives reports from the LACs for the next two
 - Approves proposed amendments to Constitution and By-Laws for publication in April Bulletin and consideration by members at following AGM
 - Consider draft budget for the following year as submitted by the Treasurer
 - Any changes to membership fees are reviewed and prepared for submission to the membership via the April Bulletin and approval at the AGM. Changes to subscription rates are approved.
 - Receives reports from Executive Director, Corresponding Secretary and Vice-President (see above)

FEBRUARY

1. **Feb 01** Deadline for Annual Reports to be submitted to the Corresponding Secretary
2. **Feb 15**
 - Deadline for requests from the Centres for matching funds to support science fairs
 - **The Executive Office with the Corresponding Secretary revises** as necessary, reproduces and mails with the February issue of the CMOS Bulletin SCMO:
 - The call for applications for the CMOS scholarships
 - A list of members of the current Council and the list of nominations made by the Nominating Committee.
 - Notification that nominations for Council will be received in accordance with Bylaw 9(d). - The call for applications for the CMOS scholarships
3. **February Executive Meeting**
 - Receives reports from the LACs for the next two

CMOS Council 2018-2019 Meeting #3 2019-01-17
Procès-verbal du Conseil de la SCMO 2018-2019 Réunion #3 17-01-2019
Attachment 6

- Receives report of the Corresponding Secretary on the status of submissions for the Annual Review
 - Receives report of the Prizes and Awards Committee on status of nominations for further action if required.
 - Reviews and approves request for matching funds for Science Fairs.
 - Receives report of the Treasurer and Auditor on previous fiscal year's finances and approves it for printing in the Annual Review and considers budget for the following year, all for presentation to the AGM.(Note there is a high risk the audit report will be later than this)
 - Reviews preparations for the next 2 Congress and AGM
- 4. After the Executive Meeting**
- **Corresponding Secretary** submits reports from Committees, Centres, Chapters, etc. to the Executive Director and Editor of the Bulletin for the Annual Review. The Annual Review should be mailed with the April Bulletin if at all possible. This is done in close coordination with the Bulletin editor
 - **Corresponding and Recording Secretaries** prepare the notice to members of date, hour and location as well as the Agenda for the AGM for mailing with the April Bulletin or the Annual Review. The Agenda is normally printed in the Annual Review as well.